

The Fenwick Foundation

Building strong communities

Annual General Meeting

11.30 am

18th November 2018

4 Edwin Street, FAIRLIGHT.

Minutes

1. **Attendance** – Mary Joyce, Tom Jenkins, Margaret Tayar, Liz Joyce, Tom Joyce, Sam Cleary.
2. **Apologies** – Holly McSwain, Steve Carrol, Will Clarke, Greta San Miguel, Tom Joyce, Rowan Joyce, Zoe Joyce, Lawrence Roberts
3. **Minutes of previous AGM.** Moved Mary Joyce, seconded Margaret Tayar. Unanimously accepted.
4. **Chairperson's report**

I wanted to start out by first thanking everyone for the year that has just passed. What a successful one it has been – we recently completed another build in Cambodia and have good momentum moving into next year.

It's important in times like this to remember our core purpose and what we are doing this for. With each new step, we need to recall our original purpose and the main reasons we are doing this. It's important to rekindle the memory of Fen and to recall his vision at each turn. Cambodia captured his heart and in seeing the reaction of the families during the last build, I know that his ideas and his desire to work with those less fortunate is alive and well. Importantly, it's key for us to remember his intentions but also to estimate what he would've wanted for us in the future and that is something that we are aiming to do by broadening our focus.

2017 has been a busy year for the foundation and that is mainly because we have broadened organisational support with an increase in memberships, we provided a comprehensive information session in Freshwater with Habitat for Humanity which garnered a lot of interest. Importantly, both Will Clarke and David Washington joined the foundation, with Will looking principally after communications and Dave tending to financials. Another achievement was the building of the roof in Koh Ramdual, which took some time but finally got there. And finally, the most recent build.

This year, The Fenwick Foundation took 11 volunteers to Cambodia. The build took place over 5 days in Sras Por village in Kandal province. The house, built on concrete pillars, now

provides shelter for a mother with 3 children and grandchildren. Upon completing the build, I have never seen such happiness and seeing those things makes me realise how important it is to maintain the momentum moving forward and continue to make lives better in Cambodia.

Now we move forward once more. 2017 saw The Fenwick Foundation register with The Australian Charities and Not-for-profits Commission (ACNC) which is an Australian statutory body and the national regulator of the voluntary sector, including charities and other not for profits. This is an important step in continuing our trajectory towards full charitable status and achieving Overseas Aid Gift Deduction Scheme (OAGDS).

It is key that we build the support base of volunteers even more so and encourage our current volunteers to get more involved. Additionally, we will need to co-opt the support of the tertiary institutions like The University of Technology Sydney, to provide a platform for awareness campaigns and to also act as a means of finding additional volunteers. 2018 is shaping up as another exciting one with a clear plan to build once more and perhaps even twice if we have the resources to do so! I'm very excited about the bright future we share as part of The Fenwick Foundation.

Motion that the Chairperson Report be accepted. - Moved Liz Joyce, seconded Mary Joyce. Unanimously accepted.

5. Financial report

In FY16/17, The Fenwick Foundation's financial position was marked by fiscal responsibility and consolidation, meaning that we ensured our net position remained positive despite outflows for the purposes of roof construction in Koh Rumdual.

Some of the key financial highlights include:

- Commenced the year with \$10,800.40 in the bank and finished the period with a net position of \$6,079.84;
- Due to working at heights restrictions, The University of Technology Sydney couldn't have their students work on the roof – normally, UTS would have covered the costs in this instance – and, so The Foundation paid local contractors to finish the job.
- Part of the expense include the April 2017 donation of \$5,000 to finish the roof of the training/vocational centre on Koh Rumdual;
- No fundraisers took place during the FY16-FY17 financial year as no builds took place during this time;
- The previous build happened in March 2016 and the next build wasn't until October 2017 which is why the Fenwick Foundation accounts didn't see much movement during the FY16-FY17 other than the roof donation;

Part of the financial activity included the renewal of our 'authority to fundraise', which is a key piece of documentation allowing the foundation to hold fundraisers. The Fenwick Foundation also established a gateway from the website to a "givenow" platform and which captures donor details and issues a non-tax deductible receipt for all donations. The importance of this step cannot be overstated as it enables our organisation to better connect with donors on a regular basis and sustain a long-term relationship with them.

For the following year, the Foundation intends to build on its momentum and move towards tax free status for the organisation (OADGS). With more builds planned, there is likely to be a further round of fundraising and that will be facilitated by our new systems.

Motion that the Financial Report be accepted. Moved Margaret Tayar, seconded Tom Joyce. Unanimously accepted.

6. Questions to Directors

- Next build? Probably last week in October, first week November 2019. In Cambodia
- With Habitat for Humanity again? Yes, unless OAGDS status has been achieved which is probably optimistic by then.
- Interest on accounts? Only for first six months of financial year then ceased as bank has stopped providing interest. Will look at another Bank or financial institution in coming year.

7. Close of meeting – Meeting closed at 12.10pm